



Internal and External Posting	
Position Title	Communications Coordinator
Position #	51315
Posting #	Repost - 1870
Location	Greenville or Wilmington, NC (depending upon applicants location)
Description	Editorial, copy writing, and media relations work involving electronic and print communication and marketing efforts for Trillium Health Resources. This is a key creative component of the Communications & Marketing Team for Trillium Health Resources, as it works in tandem with public relations, a core function of the Local Management Entity/Managed Care Organization (LME/MCO). This position contributes to the copy on the Trillium website, e-marketing platform and Trillium-branded public information print materials, as well as corporate sponsorship activities. Employee supports the varied public information activities for the LME/MCO, composing publications, educational and promotional materials. Work is performed under the general supervision of the Communications and Marketing Director and is evaluated for overall program effectiveness.
Requirements	<p>Education and Experience: Graduation from a four-year college or university preferably with a major in journalism, communications or English and two years' experience in communications, public relations, or social marketing.</p> <p>Must have valid driver's license.</p>
Salary Range	\$42,552.00 - \$86,101.00
Hours	8:30 am – 5:00 pm, Monday through Friday are normal working hours
Contact	Denise Harmon
Address	144 Community College Rd. Ahoskie, NC 27910
Telephone	1-866-998-2597
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Email	CareerOpportunities@TrilliumNC.org
Published	1-25-2019
Closing	<p>2-13-2019. A NC State Application (PD-107) must be completed in full (resumes alone will not be accepted). Application must detail education and experience related to the above requirements in order to qualify. It is recommended that a transcript be included with the PD-107 to verify educational qualifications.</p> <p>Applications must be received in the Ahoskie Office by 5:00 p.m. on the closing date to be considered. Applications may be downloaded from http://www.trilliumhealthresources.org under Careers.</p>
<p>Trillium Health Resources is an Equal Employment Opportunity Employer (EEO)</p>	

