

**To:** All Providers of State and Medicaid Funded Services

**From:** Khristine Brewington  
VP of Network Management, MS, LCMHC, LCAS, CCS, CCJP

**Date:** July 8, 2020

**Subject:** New Fact Sheet for Medicaid and CHIP Providers on the Provider Relief Fund, Roadmap2Ready Campaign, Free Webinar: Autism & COVID-19, Important NCSNAP Reminders

### NEW FACT SHEET FOR MEDICAID AND CHIP PROVIDERS ON THE PROVIDER RELIEF FUND

Health Resources & Services Administration (HRSA) released a new [Fact Sheet](#) for Medicaid and CHIP Providers that is now available on the Provider Relief Fund website. Please feel free to share this, as well as the Medicaid and CHIP Provider resources below, with relevant stakeholders and trade associations. Also note, HRSA is hosting a Webinar on Wednesday, **TODAY July 8 from 4-5pm ET** discussing the Medicaid and CHIP distribution and application.

**Pre-register for the webcast is encouraged**

### ROADMAP2READY CAMPAIGN



Trillium Health Resources is focused on preparing members and provider agencies for Hurricane Season during the COVID-19 pandemic. Disasters can happen anytime, to develop your disaster plan for hurricanes refer to our new webpage [here](#). Our **Roadmap2Ready** campaign was developed by the Community Crisis and

Disaster Response program with the intention of connecting members and providers to reliable resources that assist with preparing for a hurricane. Our team collaborates with state, county, and community programs within our 26 county catchment area to identify gaps and needs related to inclusive disaster response.

## **FREE, OPEN WEBINAR FOR PARENTS AND PROFESSIONALS**

### **AUTISM AND COVID-19: TEACHING THE RULES IN THIS NEW NORM**

**Date:** July 23, 2020

**Time:** 11:30 am-1:00 pm

This free webinar is geared towards families and professionals who are working to support individuals with ASD / IDD in understanding and adhering to health precautions and safety rules (temperature screenings, wear a facial covering, wait 6 feet apart from others, and wash hands frequently) that they might encounter in community settings, programs, camps and school settings during this pandemic. Guidance and support tips will also address the potential need for covid-19 testing and recommendations based on testing results. The webinar will offer practical, autism-informed strategies and key considerations. Opportunities for Q&A / discussion will be featured as well.

#### **Presenters:**

- *Kristy Myers, RN, ALNC*
- *Louise Southern, M.Ed., BCBA, Associate Clinical Director*

[Register here](#)

## **IMPORTANT NCSNAP REMINDERS**

### **NC SNAP EXAMINER'S GUIDE**

- 🌱 [2017 NC Snap Examiner's Guide](#)

### **All persons served by the State's Developmental Disabilities (DD) System Require an NC SNAP:**

- 🌱 Assessments should be completed and submitted upon initial contact with the I/DD service system (Provider)
- 🌱 Assessments should be updated annually and anytime a significant change has occurred in the individual's needs/level of support

### **NC SNAPs must be submitted via email or fax:**

- 🌱 Email: [NCsnap@trilliumnc.org](mailto:NCsnap@trilliumnc.org)
- 🌱 Fax Number: 252-215-6874; 910-353-4954

### **Ensure NC SNAPs are filled out completely prior to submission:**

- 🌱 Assessments missing pertinent information (Consumer ID Number, Type of Assessment, etc.) will be returned to the provider for correction
- 🌱 Individual's Case Number should be the member's Trillium Case/Record Number
- 🌱 Assessments may be completed "by hand" but should be written in clear/legible handwriting (please do not use cursive handwriting)
- 🌱 Members' social security numbers should not be recorded on NC SNAPs

**Each page of the NC SNAP must be submitted for initial and annual assessments:**

- 🌱 NC SNAP Summary Report & Supplemental Information forms may be sent in isolation for Discharge NC SNAPs only
- 🌱 Incomplete assessments will not be processed, and will be returned to the provider (via email)

**Discharge NC SNAPs should be submitted as promptly as possible:**

- 🌱 Please do not wait until the member is due for an annual NC SNAP update to submit discharge NC SNAP
- 🌱 If a member has changed providers, the new provider should be listed on the Summary Report & Supplemental Information page of the NC SNAP

**NC SNAPs submitted via email must be sent securely:**

- 🌱 Members' names/initials should not be listed within the subject line of the email (this is an electronic HIPPA violation)

**The date of NC SNAP assessment should reflect the date that assessments are completed:**

- 🌱 Assessments listing a future date cannot be entered into the database
- 🌱 Assessments containing a future date will be returned to the provider for correction

**Past-due NC SNAP Notifications are sent out weekly:**

- 🌱 Please respond to requests for updated NC SNAPs as promptly as possible
- 🌱 A Plan of Correction will be issued for providers that fail to submit assessments after the third request has been sent

**Necessary corrections to a member's NC SNAP utilizing the following procedures:**

- 🌱 Corrections should be made by the individual who completed the assessment
- 🌱 One single line shall be drawn through the error, making sure the original entry is still legible
- 🌱 The corrected information shall be recorded legibly above or near the original entry
- 🌱 An explanation as to the type of documentation error shall be included whenever the reason for the correction is unclear
- 🌱 Correction fluid or tape shall not be used for the correction of errors

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Any questions about this Communication Bulletin may be sent to the following email: [NetworkManagement@TrilliumNC.org](mailto:NetworkManagement@TrilliumNC.org). These questions will be answered in a Q&A format and published on Trillium's website.