



SPECIAL ANNOUNCEMENT

IRIS Notification:

The Complaint Intake and Health Care Personnel Investigations Section is planning to move to a new location on Thursday, April 24, 2025.

We have learned the fax lines and machines will have to be moved the day before on **April 23, 2025**. As a result, Health Care Personnel Investigations will not have the capability to receive any faxes from providers, such as the Initial Allegation and Investigation Reports for allegations of abuse, neglect, misappropriation, fraud, and diversion of drugs, during the move time.

Health Care Personnel Investigations cannot predict how long we will be without fax service since the Section is dependent on outside vendors for the moving of the fax lines and machines. The DHSR Licensure and Certification Sections have been notified providers may not be able to successfully transmit their reports to Health Care Personnel Investigations on **April 23, 2025**, as timely as expected.

Staff will still be available for telephone calls during the move and our mailing address will not change.

