

## Performance Evaluation

Employee Name \_\_\_\_\_

Date \_\_\_\_\_

Evaluation Factor	Yes	No
Calls me by the name I want to be called		
Talks to me in a nice way		
Looks at me when talking to me		
Asks me about my feelings and ideas		
Gives me extra time to communicate if I need it		
Gives me extra time to do things if I need extra time without making me feel hurried		
Asks me if I need help before giving me help		
Includes me in conversation when other people are in the room and they are talking about me		
Shows up at the time and day he/she told me he/she would		
Dresses and grooms in a way that makes me feel good about going out with him/her in the community		
Calls me if he/she are going to be late		
If he/she cannot come when scheduled to, he/she calls in time for me to make other plans		
Returns my phone call quickly or by the time I have asked him/her to call me back		
Knocks on my door before entering		
Asks permission before using personal things like my phone or stereo, eating my food, touching personal items		
Respects my privacy		
Supports/helps me to select goals that I want to work on		
Knows what my personal goals are on my support plan		
Helps me to work on things that are part of my goals		
Helps me find better or other ways to reach my goals when I am having a hard time reaching a goal		
Helps me change my goals and helps me to work on my new goals		
Asks me what I want to work on or where I want to go		
Takes time in doing the things I want to do when we go into the community		
When I am with him/her, I feel we are really having a good time, learning things and enjoying out time together		
If I have a problem with what he/she is doing, I feel he/she listens to me and fixes the		

Evaluation Factor	Yes	No
problem quickly		
Overall, I feel good, safe, and happy when I am with this person		
Other:		
Other:		
Other:		

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Employee Signature/Date

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Employer Signature/Date